

## UNAPPROVED

### MINUTES OF ANNUAL SCHOOL BOARD MEETING

JULY 12, 2021

THE ANNUAL MEETING OF THE SCHOOL BOARD OF SPEARFISH SCHOOL DISTRICT 40-2, LAWRENCE COUNTY, SOUTH DAKOTA, WAS HELD AT THE ADMINISTRATIVE OFFICE BUILDING ON THE 12TH DAY OF JULY 2021. THE FOLLOWING MEMBERS WERE PRESENT: President Mistie Caldwell, Vice President Ellen Plocek, Eric Skavang and Nathan Hoogshagen. School administrators present were: Easton, Crosswait, Morford, Seyer, Heilman, Main, Sumners, Olson, Gottlob and Anderson.

The “Annual” School Board meeting is required by statute.

- 13-8-10. Meetings of board--Election of officers--Designation of depository and newspaper--Quorum. The annual meeting shall be held on the second Monday of July unless otherwise designated by the board at the prior regular meeting. Regular meetings shall be on the second Monday of each month unless otherwise designated by the board at the annual meeting. At the annual meeting the school board shall organize by the election of a president and a vice president from its membership, and such officers shall serve until the next annual meeting. The board shall designate the depository or depositories as provided in § 13-16-15, and the custodians of all accounts; and designate the legal newspaper to be used for publishing all official notices and proceedings. A majority of the members of the school board constitutes a quorum for the purpose of conducting business. Any board action may be taken if it is approved by the majority of the members voting.

The Annual Meeting was called to order by Business Manager Craig Crosswait.

Crosswait swore in newly elected Board members Ellen Plocek and Nathan Hoogshagen.

Crosswait took nominations for School Board president. Hoogshagen nominated Mistie Caldwell, seconded by Plocek. There weren't any other nominations provided. Caldwell was elected president.

Skavang nominated Ellen Plocek as vice president, seconded by Hoogshagen. There weren't any other nominations provided. Plocek was elected vice president.

Motion was made by Plocek, seconded by Hoogshagen and carried to set the regular meeting as the second Monday of each month at 5:30 pm in the district administration building, change October regular board meeting to Tuesday October 12<sup>th</sup>, 2021, set compensation for Board meetings at \$50 and \$30 for committee meetings.

Motion was made by Plocek, seconded by Hoogshagen and carried to appoint Eric Skavang as an official representative to the Black Hills Special Services Cooperative Board of Directors and select Ellen Plocek as an alternate.

Motion was made by Hoogshagen, seconded by Plocek and carried to appoint Mistie Caldwell as the Board member to serve on the Spearfish Foundation for Public Education Board of Directors.

Motion was made by Skavang, seconded by Hoogshagen and carried to appoint the following Board members to the various committees:

Personnel/Policy: Nathan Hoogshagen & Ryan Niesent

# UNAPPROVED

## MINUTES OF ANNUAL SCHOOL BOARD MEETING

JULY 12, 2021

District Improvement Team: Ellen Plocek  
Finance: Mistie Caldwell & Ryan Niesent  
Facilities: Nathan Hoogshagen & Eric Skavang

Motion was made by Skavang, seconded by Hoogshagen and carried to approve the consent agenda.

Consent Agenda Resolution: Aye: Caldwell, Plocek, Skavang, Hoogshagen

1. Name the Business Manager as custodian of funds.
2. Determine amount of bond for the Business Manager (\$1,000,000)
3. Authorize the Business Manager to transfer and invest funds as necessary during the course of the school year.
4. Appoint the Business Manager to sign all documents for the school lunch program and the trust and agency fund.
5. Retain legal services for the 2021-22 school year (Sam Kerr)
6. Designate a Title IX Coordinator (Sarah Heilman)
7. Resolution to appoint the Superintendent as district representative to sign as agent, the federal and state grant programs and to participate in Title programs during the 2021-22 school year.
8. Set admission and activity ticket rates for school activities (same as last year):
  - Student single (Grades K -12) - \$3
  - Adult single - \$5
  - Student activity ticket - \$25
  - Senior citizen activity ticket - \$5
  - Adult activity pass - \$75
  - Two adult activity tickets - \$125
  - Family Pass (2 adults with 2 or more students) - \$175
9. Set school lunch and breakfast prices for the 2021-22 school year:
  - Lunch: K-5 - \$2.90, 6-12 - \$3.15; Adults \$3.85 (no increase)
  - Cruisin' Café 9-12 - \$4.20; Adults \$4.90 (no increase)
  - Breakfast: K-5 - \$ 1.20; 6-12 -\$1.45; adults - \$1.90 (no increase)
10. Set substitute pay for secretaries, custodians and ESP's = \$10.50/hour to \$11.50 (increase \$1.00) \$11.85/hour long-term 30 days or more – increase to \$12.50 (increase .65)
11. Set substitute teacher pay:
  - Non-certified substitute - \$ 85/day (no increase)
  - Certified substitute - \$100/day (no Increase)
  - Long-term substitute \$135/day (substitute teaching for 30 consecutive days, same teacher/classroom, retroactive to the first day) (no increase)
12. Set Driver's Education registration fee and compensation rate for 2021-22 school year:
  - Registration fee per in-district student = \$260 to \$275 (increase \$15)
  - Registration fee per out-of-district student = \$300 (no increase)
  - Compensation per teacher for student registration = \$250 (no increase)
  - Compensation per student for classroom instruction = \$40 (no increase)
  - Compensation per hour for driving instruction = \$27.50 to \$28.50 (increase \$1)
13. Select official newspaper (Black Hills Pioneer)

**UNAPPROVED**

**MINUTES OF ANNUAL SCHOOL BOARD MEETING**

**JULY 12, 2021**

14. Appoint superintendent, business manager and director of buildings & grounds as appraisers.

Motion was made by Plocek, seconded by Skavang and carried to adjourn the meeting. 6:08 p.m.

Mistie Caldwell, Board President

\_\_\_\_\_

Craig Crosswait, Business Manager

\_\_\_\_\_